

Benton-Stearns Education District #6383
Regular Board Meeting Agenda
Wednesday, October 18, 2023
3:30 P.M.

Board Members Present:	Anderson (Foley) Gallagher (Kimball) Nierenhausen (Rocori)	Ebnet (Holdingford) Moehrlie(Sartell/St.Stephen) Butkowski (Sauk Rapids/Rice)
Others Present:	Enerson(Rocori) Dohrmann	Widvey (Kimball)
Absent:	Lee (Sartell/St. Stephen) Swenson (Holdingford)	Perry (Foley) Bergstrom (Sauk Rapids/Rice)

There was a motion by Sartell, seconded by Foley to approve the agenda with the elimination of items f and g on the consent agenda and the addition of item 9 on the agenda. The motion was unanimously approved.

There was a motion by Foley, seconded by Holdingford to approve the consent agenda with amendments. The motion was unanimously approved.

- a. Approval of September 20, 2023 Board Minutes.
- b. Payment of bills, including wire transfers, employee reimbursement through payroll and checks numbered 58188-58247.
- c. Electronic funds transfers (EFT).
- d. September Bank Reconciliation.
- e. September 2023 Budget to Actual Comparison.
- ~~f. Authorize Todd Nedtze to electronically transfer funds.~~
- ~~g. Authorize Official Signatures.~~
- h. Approval of hire, Montana Peters, Handle With Care Trainer, \$50.00/hour, effective September 25, 2023.
- i. Approval of hire, Kelsey Saunby, Secretary, \$22.85/hour Step 6, effective October 23, 2023.
- j. Approval of hire, Danielle Capellen, paraprofessional, effective September 28, 2023.
- k. Approval of resignation, Michael Small, paraprofessional, effective September 29, 2023.
- l. Approval of resignation, Danielle Capellen, paraprofessional, effective October 10, 2023.
- m. Approval of leave of absence, Mattie Parsons, Occupational Therapist, March 28, 2024 through June 3, 2024
- n. Approval of leave of absence, Cassie Sandstrom, Occupational Therapist, January 9, 2024 through April 2, 2024.
- o. Approval of leave of absence, Megan Honer, Speech Language Pathologist January 11, 2024 through April 2, 2024.

There was a motion by Sartell, seconded by Holdingford to approve the acceptance of donation from Raising Canes. The motion was unanimously approved through roll call vote.

There was a motion by Foley, seconded by Sauk Rapids-Rice to approve the acceptance of donation from Cherry Berry. The motion was unanimously approved through roll call vote.

There was a motion by Sartell, seconded by Sauk Rapids-Rice to approve the one year contract for business services with School Management Systems (SMS). Total cost not to exceed \$90,000. The motion was unanimously approved.

There was a motion by Holdingford, seconded by Sartell to approve the October 1, 2023 Member District Enrollment numbers. The motion was unanimously approved.

First Reading of Policy 208-Development, Adoption, and Implementation of Policies

First Reading of Policy 214-Out-Of-State-Travel By School Board Members

First Reading of Policy 401-Equal Employment Opportunity

First Reading of Policy 402-Disability Nondiscrimination Policy

Executive Director Updates

- p. Early Intervention Monthly Service Update
- q. BSED Programs Enrollment Update
- r. Recognition of Jan Solarz
- s. November Board Meeting
 - i. Resource Banquet Following Meeting

There was a motion by Sauk Rapids Rice, seconded by Sartell to approve Todd Nedtze and SMS personnel to provide official signatures and electronically transfer funds. The motion was unanimously approved.

There was a motion by Foley, seconded by Sartell to adjourn the meeting at 4:00. The motion was unanimously approved.

The next regular meeting of the Benton-Stearns Board will be on November 15, 2023 at 3:30 p.m. The minutes are not official until reviewed and approved.

Elissa Ebnert